



March 7, 2012

City Council Committee Report

To: Mayor & Council

Fr: Bruce Graham

Re: Health and Safety Policy Manual

Recommendation: That council hereby approves the following City of Kenora amended Health and Safety Policies: HS-02, HS-03, HS-06, HS-10, HS-12, HS-15, HS-16, HS-18, HS-19, HS-43, and HS-55 as included in the Folder "CS Amended Health and Safety Policies", and further

That council hereby gives approval to the City of Kenora Health and Safety Policy Manual in its entirety.

Background: The changes to the policies listed above have been made so that the policies more closely meet the requirements of the WSIB Workwell Audit program. The changes include minor word changes and some formatting changes. Words that are to be deleted are formatted with a strike-through and are highlighted in yellow. Words that are being added are highlighted in blue. With Policy HS-18 the formatting has been changed to reflect the Workwell requirements and a section on Fall Protection has been added. The remaining Health and Safety Policies are unchanged from the versions that were approved by Council in September of 2011. By reviewing and re-approving the policy manual we are documenting our commitment that was made in September 2011 to conduct an annual review and re-approval of our Health and Safety Policy Manual.

Budget: No additional budget required.

Communication Plan/Notice By-law Requirements: The newly approved policies will be posted to Sharepoint and all policies will be communicated to Management and Staff prior to the end of the year.